**Portree and Braes Community Trust (SCIO)**

**Minutes of Trustee’s Board Meeting**

Wed 18th July 2018 7pm @ Jans

**Present:** Irene Deplano (ID), Janice McGuire (JMc), Donnie Nicolson (DN), Dorothy Urquhart (DU), Ross Cowie (RC), Neil Campbell (NC), Duncan Brown (DB), Chris James (CJ), Graham Smith (GS), Myra MacLeod (MM), Fiona Thomson (FT) Roddie McHugh (RM) Janice McHugh (JM)

**Apologies:** Shona Cameron, Thomas Wilson, Bill Edgar, Calum Matheson, Ronald MacDonald

**Minutes approved:** [ ] Seconded [ ]

**Development Officer Update:**

* Met with Mike Shucksmith, Business Development Manager for Sleat Community Trust (SCT). Mike has passed on useful info re: funding and training and trading opportunities.
* Attended a meeting with SOS NSH group and Margaret Davidson, leader of the Highland Council. Main issue raised was that there was, to date, no clear leader implementing the Lewis Ritchie report.
* Taken over administration duties [ ] e.g. trust minutes, document filing etc
* Carried out research which will inform a marketing plan. The plan will sit alongside any existing or future business plans and detail how the trust can use resources most effectively for raising their profile.
* Booked to go to the Development Trust Association for Scotland (DTAS) annual conference in September in Aberdeen. It runs across two days and is partly funded by DTAS.

FT will prepare a monthly report for trustees to keep the board updated on progress. See attached for further details of July updates.

**Treasurer’s Report:**

[ ] gave update

**Maps / Advertising:**

The next batch of maps will be ready within the month. [ ]

**FEI**

A meeting has been set up with Skye Camanachd to discuss how community ownership may benefit the Shinty Club. The trust is looking for a decision to be made on this matter as soon as possible.

**Harbour**

A group meeting was held on the Monday the 16th of July. Members of the group are working on a concise document which describes the groups vision for the harbour development. A strategic business case will be built around this document with a view to securing funding. [ ] is going to research funding options. A date has been set for the next meeting - 22nd of August.

[ ] suggested revisiting the idea of adding a pay per use mechanism on pier toilets. [ ] will investigate toilet block at Carbost to see what mechanisms are used there and report back.

**Activity Group**

The ramps have arrived and are in storage with [ ]. Insurance should take a week or two from date of meeting. **[ ]** will be ordering a suitable trailer. This will give the trust the option to move ramps to a variety of locations / events and to allow the ramps to be moved to/from storage. The ramps will be free to use. Donations may be collected at gala days and a fee to cover costs will be charged if other groups request to borrow the equipment. [ ] suggested the community centre as a location for storing the ramps. [ ] suggested enquiring with [ ].

**Bayfield**

Bayfield group members met with [ ] prior to meeting to look at options for progressing with the RTIF opportunity. The Highland Council would like to submit a joint funding application to the Scottish Rural Tourism Infrastructure Fund which details PBCT’s commitment to developing a campervan parking and electronic charge up point in the former tennis court area, as part of a wider parking development at Bayfield. The deadline is ten days from date of meeting. Due to lack of consultation with stakeholders re: this proposal and lack of time to co-design development plans the trust stated that they cannot commit to this application. The trust would be open to revisiting plans for phase two of funding.

[ ] will progress Scottish Land Fund Application in relation to purchase of the land belonging to the Portree Tennis and Squash Club.

[ ] will be coordinating a group to carry out the grass maintenance at Bayfield every second Saturday.

**Health Services**

[ ] attended the Richie Report Steering Group Meeting earlier in the afternoon and reported that David Noble is fully engaged in facilitating the Ritchie report. A new website has been launched detailing the recommendations being made to improve health care services in the area and updates on the implementation of these recommendations. An online forum will also be established.

**Ross’s Walk**

NFU have quoted £56 as a fee inclusive of vat for insurance for an off-road walk. This can be taken out any time before the event. [ ] was previously advised that our current insurance policy would cover the trust for all activities and events. [ ] to enquire.

The route planned is:

1. Storr over the ridge down to Scorrybreac.
2. Scorrybreac through Portree for refreshment stop then continue out of Portree towards Aros.
3. Opposite Aros take the path down to the shore and follow until Braes road end.
4. Walk on single track road until Braes for refreshment stop.
5. After refreshment stop continue to Sligachan hotel.

The trust would be responsible for the walkers and must provide water, first aid and a sweep of the route to ensure that no one is left behind.

**Braes Hall**

There are serious maintenance issues in relation to the roof and the council are not taking any responsibility as landlord towards improvements. Braes looked at a 25-year lease of the Community Hall but it would have been too much of a commitment given the terms of the lease so they opted for a one year rolling lease instead. [ ] suggested getting a copy of the lease and bringing it in to be reviewed. [ ] will look into funding options.

**Portree Parking Options Appraisal**

Anna Pophanken has invited further comments from the parking appraisal before another stakeholder meeting takes place. [ ] suggested that the options not being taken forward are removed from the document so as not to confuse members of the community or cause panic regarding potential unwanted developments. Leaving unpopular options in the plan may also lead to bad press for the trust. [ ] suggested a vote for / against multi story car park in order to gain the general opinion of the Trust to relay at the next stakeholder meeting. All bar one voted against a MSC stating lack of community support or concerns about aesthetics as reasons. [ ] stressed the importance of considering all options in detail before dismissing them.

**AGM and Trustee election**

AGM scheduled for Wednesday the 29th of August at 7pm at Taig na Sgire. [ ]

**Skye show**

FT is coordinating arrangements for Skye show and will be at the stand all day

**AOCB**

{Post-meeting note} FT invited trustees to give final approval to submit an expression of interest form to the Highland Council re: an asset transfer of the Old Swimming Pool Site. All responses were in support of progressing with this asset transfer.

**DONM**

Wednesday the 22nd of August 2018 at 7pm at Jans.