**Portree and Braes Community Trust (SCIO)**

**Minutes of Trustee’s Board Meeting**

Wednesday 16th January 2018 7pm @ Jans

**1.Present :** Present: Janice McGuire (JMc), Bill Edgar (BE), Ross Cowie (RC), Calum Matheson (CM), Neil Campbell (NC), Janice MacHugh (JM), Roddy MacHugh (RM), Chris James (CJ), Shona Cameron (SC), Irene Deplano (ID), Duncan Brown (DB), Graham Smith (GS), Donnie Nicolson (DN), Fiona Thomson(FT)

Also Present: Ann Marie Cummings.

**Apologies:** Dorothy Urquhart, Myra Macleod, Margaret Macdonald

**2. Adoption of Minutes:** Minutes Approved [ ] Seconded [ ]

**3. Treasurers Report**

[ ] All finances in order.

**4. FEI**

FT – A meeting has been arranged to finalise lump management agreement on Wed 13th of Feb. The next stage 2 deadline is 18th March. FT will work [ ] to complete stage 2 application.

**5. Harbour**

FT - Councillors have invited up to 4 representatives of the Trust to attend their Ward Business Meeting on the 25th January to discuss the proposals for the potential relocation of the oil tanks from the pier and a Master Plan for Portree. Tim Stott, Principal Planner, Alan Webster, Regeneration and Employment Team Leader from the Highland Council and Stuart Macpherson from HIE have also been invited to attend. [ ].

Chris Fisher has since resubmitted a revised proposal for a harbour focused masterplan and OBC – this comes to [ ]. Harbour group meeting scheduled for 30th January. [ ]

**6.** **Outdoor Activity Group**

Site visit from a LEADER representative. No issues. March a suitable time for an official Skate Ramps opening event. To be organised in due course. The Council and Housing Association would still like to use the red pitch area as temporary parking while the housing development is going ahead behind Tigh na Sgire. The Trust does not want to lose precious amenity space in the centre of town. [ ].

**7. Rabbie’s Fund**

Outdoor Activity Group expression of interest submitted to their fund.

**8.** **Bayfield**

Highland Council has secured funds to cover the costs of phase 1 works to Bayfield; the re-surfacing of the tennis court area. This will provide additional parking by approx. April / May 2019. A planning application has been submitted for this stage. Initial response was that campervan parking would have to be moved to the back of the site due to flood risk. A plan was presented to Trustees.

FT is progressing the RTIF application with the Bayfield sub group and stakeholders. The Trust is now considering 6 campervan parking spaces with a modular toilet facility, electrical hook ups and waste disposal.

FT to speak to Scottish Water further re: suitability of toilet and waste disposal proposed locations. [ ]

FT met with [ ] campsite. Concerned that the development would take away some business although understands that there would be wider benefits to the town. [ ].

Re: phase 3, the extension of Bayfield car park involving land reclamation, suggested [ ] is approached with an update. FT to action. [ ]

Scottish land Fund - The valuation for Tennis and Squash Club site has been issued: [ ] on the basis that there is permission for vehicle parking. [ ]. FT preparing brief re: additional community consultation that will be required as part of stage 1 application.

**9. Bayfield Work Party**

The site has been cleared and waste materials to be removed.

**10. Health Services**

FT working on finalising contract and induction schedule for new Project Officer with subgroup. Start date 4th Feb. Meetings have been outlined for first couple of months. A photo opportunity has been arranged with friends of Portree hospital to promote their contribution to the project – they are committing 1k to project costs. [ ]

**11. First Responders**

The Scottish Ambulance Service (SAS) are looking to deliver more responders schemes and would like the Community Trusts to support and promote this. The First Responder scheme trains volunteers in the community to deliver specific life-saving practises in emergency situations, for example, CPR for a heart attack sufferer. [ ] acknowledged that previous criticisms have been taken on board – going forward more support and training will be given to volunteer first responders. Some group members expressed concern that scheme is put in place to replace paramedics however reassurance was given that the scheme is set up to enhance the service already being provided rather than replace it.

The Scottish Ambulance Service would like to deliver a presentation to the trust group. This would last approx. 1 hour. It has been agreed that this should take place on a separate evening to the trust meeting to allow enough time for discussion. [ ].

**12. Paths**

FT - Is going to approach participants from Ross’s Ramble to ask if they would like to join group. Only need one or two more people. If anyone from the Trust is interested contact FT. The idea is that the group can help with coordinating the next event as well as working on spending the funds raised. FT to pick up on this end of Jan after RTIF application is in.

**13. Community Centre**

FT – Willie MacKinnon ward manager has set a date for a follow up meeting -Friday the 15th at 10.30am. Action from previous meetings: agree with PCCC how a partnership would work with the Trust as owner of the land the community centre is built on and put this in writing. Lesley Kirkwood (legal services manager – LHA) will offer any feedback she can on the conflicting info re: the KG5 boundary in the meantime.

**14. Police House**

FT - Has requested EOI form from Willie Mackinnon. PBCT submitted a form for the Old Swimming Pool site and initially is a simple process.

**15. Fundraising**

Curry Night – date changed to 23rd February, if confirmed [ ]

[ ] will compile quiz. Volunteers needed to help cook in advance, help on the night and bring prizes.

ID – Braes residents are planning a soup and pudding fundraiser at Braes Hall.

Notice boards – [ ] found a supplier in England. Approx. £1500-£2500 price range. (£207 for delivery) Location and planning consent to be explored further. Possible locations are Bayfield and by the tourist office. [ ] will circulate photos of options we could afford 2 boards at present.

**16. AOCB**

Toilets – it was agreed that the pier toilets should be closed for January. Only one toilet to be re-opened in February until the town becomes busier with visitors.

**17.DONM**

Wednesday 13th Feb at 7pm