

Portree and Braes Community Trust

Meeting of The Portree and Braes Community Trust Board – 11 June 2023 at 10am at Portree Community Centre

	Item	Minutes	Action Points
1	Welcome, Introductions Apologies	<p>Present: Trustees - Calum Matheson (Chair), Annmarie Campbell, Bill Edgar, Ross Cowie, Neil Campbell, Peter Urquhart, Duncan Brown (Treasurer)</p> <p>In Attendance: Fiona Thomson (Development Officer), Iona MacDonald (Finance & Admin Officer)</p> <p>Apologies: Irene Deplano. Lorna Cormack (Secretary), John Boyd, Tiffany Maberley, Graham Smith</p>	
2	Adoption of Minutes	Approved: Neil Campbell Seconded: Ross Cowie	
3	[Agenda Items]		
4	Check in / good news stories / updates etc	<ul style="list-style-type: none"> Playpark now complete, apart from final sign-off 	
5	Volunteer / Employee headlines	<ul style="list-style-type: none"> Nothing to report 	
6	Development Officer Report	<p>FT provided an overview of the Development Officer Report (emailed) with a printed, condensed version. The treasurer's report has been detailed in the DO report. The following points were raised:</p> <ul style="list-style-type: none"> Community Regeneration Fund – 50% still to claim (Playparks). Will provide a contingency and maintenance fund. 	

		<ul style="list-style-type: none"> • Coastal Communities – 1 year to spend. • SUFG and SLF have been granted extensions. • Development Officer – HIE claim paid • Finance & Admin Officer – claim to be made • Account balances healthy • Paths – additional £1500 secured from Ward Discretionary fund for Bayfield ground clearance. • Bayfield Profit share expected – yr 21/22 c£10,000, yr 22/23 c£9500 • Events – a list has been prepared of events taking place in the next few months including the Agricultural Show Dance (5 August) and marshalling at the Skye Games (9 August) • Playpark – PBCT is the legal body with a voluntary management committee. Signage is being prepared naming PBCT as owners and will also list the main donors. A street party is planned once all is in order. The committee would like to use the grassy area outwith the park and adjacent to the path for memorial benches. This requires an extension to the lease from Highland Council. • Allotments – a small deficit remains in the budget column which will be corrected by a repayment from the newly-established Allotments Group. • Helipad – charities could be approached for funding for additions and repairs (HELP charity). Replacement lights are on order. A pressure washer could be rented/borrowed to remove moss on the tarmac. Organise a day of maintenance. • Skye Community Response now has its own bank account. • Coastal Communities – Reports complete. Communicate to community. • Project Officers – Sophie no longer employed by the Trust but Stuart MacPherson @ HIE is investigating other avenues • Trust Reserve – it was agreed that the Trust should hold a reserve at bank against contingencies in the amount of £40,000, increased from £27,000. A Contingency column would be set up in the accounts. This would help to attract grants from e.g. HIE, where the bank account looked too high. • A proportion of Fiona’s wages would be paid from Trust project income. Each group would be expected to contribute. It was suggested that an 	<p>Fiona to contact HELP</p> <p>Neil Campbell to organise</p> <p>Fiona</p> <p>Duncan to check</p> <p>Duncan/Iona</p> <p>Duncan/Iona</p>
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		<p>administration cost of 15% (or other suitable amount) should be factored into grant applications for projects.</p> <ul style="list-style-type: none"> As the Community Centre was now earning money, it was suggested (by them) that they might make a contribution. TBD <p>FT's workplan was approved with the addition of Helipad Maintenance day arrangements</p>	Peter/Duncan/Trust
7	Issue List	<p><i>Clean-up Club</i></p> <ul style="list-style-type: none"> This would be held next on 22 July, led by Bill. Meeting at Camanachd Square. This would be complementary to Gary Shinnie's work in the village. <p><i>Glen Ullinish Windfarm</i></p> <ul style="list-style-type: none"> PBCT has issued a position statement prepared by Faye MacLeod and distributed to local media, jointly with Portree and Braes Community Council urging awareness and caution in negotiations with the windfarm companies and being in a position to ensure suitable recompense for loss of amenity and pressure on infrastructure. 	Bill Edgar
8	AOCB	<ul style="list-style-type: none"> Skate ramps insurance due shortly. May need to remove equipment from ground. A suitable home is still being sought. Suggest to Scott Milne? REDACTED 	Fiona Calum
9.	DONM	22 August 2023 @7pm. Portree Community Centre, if available. TBA	FT to book room.
10.	Close	Chair thanked all for their attendance and closed the meeting.	