

Portree and Braes Community Trust – Draft Minutes

Meeting of The Portree and Braes Community Trust Board – 24 September 2024 at 7pm at Jans Board Room

	Item	Minutes	Action Points
1	Welcome, Introductions Apologies	<p>Present: Trustees – Calum Matheson (Chair); Peter Urquhart (Vice-chair); Duncan Brown (Treasurer); Pamela Simmister; Lorna Cormack (Secretary); Irene Deplano.</p> <p>In Attendance: Chris MacDonald.</p> <p>Staff: Fiona Thomson, Development Officer; Iona MacDonald, Finance & Administration Officer.</p> <p>Apologies: Trustees – John Boyd; Neil Campbell; Ross Cowie; Annemarie Campbell; Tiffany Maberley; Graham Smith.</p>	
2	Adoption of Minutes	Approved: Lorna Cormack Seconded: Pamela Simmister	APPROVED
3	[Agenda Items]		
4	Check in / good news stories / updates etc	<ul style="list-style-type: none"> Pam Simmister had made progress with an attempt to restart the Portree and Braes Community Council with 20 names supporting the move and 8 willing to stand as community councillors. The decision whether to restart will be taken by Highland Council at the end of March. 	
5	Volunteer / Employee headlines	<ul style="list-style-type: none"> Employment – the Trust has appointed Luke Slater as Finance & Administration Officer from end of October 24 to replace Iona MacDonald who will be taking over the Development Officer post for the period of Fiona Thomson’s maternity leave. As the current office was becoming too small for the Trust, permission was sought to move to slightly larger premises within Jans. 	APPROVED

6	Development Officer Report	<p>FT provided an overview of the Development Officer Report. The treasurer's report has been detailed in the DO report. The following points were raised:</p> <p>Helipad - £11037 grant from Community Regeneration Fund for refurbishments. Must be completed by end of February.</p> <p>Website Redesign - £8761 grant (including DO's time) to be completed by end of February.</p> <p>Bayfield Maceration Plant – EOI completed. May be asked for full application. Meeting planned to assess feasibility of development – date requested with Scottish Water – 4 October.</p> <p>Maternity leave arrangements – handover in progress</p> <p>KGV – chase Macleod and MacCallum regarding title.</p> <p>FT's workplan was approved.</p>	Development Officer
7	Issue List	<ul style="list-style-type: none"> • Allotments – the allotments currently have 6 of a committee and Irene Deplano made a plea for administrative and organisational support, now that Alec McLeod was no longer in that role. The committee were finding it difficult to carry out the organisation of events and administration of the 26 plots. It was agreed to investigate possible sources of funding for a part-time paid position of a few hours a week. £5 – 8k. • Skate Ramps – on assessment, found to be reasonably sound and in need of surface rust removal and painting. Due to the high costs of insurance for the mobile ramps, it had been agreed that the Trust was no longer able to include this facility in its programme and the ramps would be offered elsewhere. This decision would be communicated to the public via FB and press. A sign would 	<p>DO – to investigate sources of funding.</p> <p>UPDATE CM, DB, CMD and PU to assess.</p>

		<p>be erected on the fence to inform the public that the ramps were no longer in use.</p> <ul style="list-style-type: none"> • Events • The Light Up Portree group are considering organising a community event for Halloween on 26 October. • The Reindeer Parade is booked for the 23rd of November 2024. SEALL and LUP have plans to hold a family ceilidh. • Lights Switch-on & Elf Hunt – 22 Nov? • Christmas Grotto with events – 30 Nov (TBC) • Hogmanay event (31 December) – with bar and band (TBC) • Beat the Drum (Runrig tribute) – 8 February 2025 • Skye Week – w/b 31 May • Other possibilities – skate rink for community centre in early January 2025 • Visit Scotland Office – Pam Simmister and C MacDonald investigating community possibilities for this space on closure of iCentre. Possible ESG opportunities if ownership by large company such as a pension/insurance company. See D O’s report. • Community Lottery – hope to have running by end of October 2024 • DTAS Local Gathering – enjoyable and interesting to meet other trusts and look at co-delivery of projects. Trustees currently investigating Legacy Gifting and private sponsorship. Muirhall “Skye” fund? Explore detail further. 	<p>Lorna Cormack</p> <p>C MacDonald to investigate possible sponsorship P Simmister and C MacDonald to investigate ownership, opportunities, etc.</p> <p>P Simmister (with H Cormack)</p> <p>P Simmister C MacDonald to attend Muirhall meetings with N Campbell</p>
8	AOCB	<ul style="list-style-type: none"> • Sluggans Woodland Park – P Simmister had spoken to C MacAskill regarding the woodland at Sluggans. The committee had taken over the lease at £1/year for 25 years and developed a pleasant walking route. This lease period was now coming to an end and the Highland Council had requested £1000 for a 15-year lease. It was agreed to take this to the Paths Group and to look at a reduction in the cost of the lease, given that the development had been carried 	<p>DO/Paths</p>

		<p>out through voluntary effort. Would Highland Council be maintaining this area themselves if the lease was not taken up?</p> <ul style="list-style-type: none"> • SIA door security training – the planned training in Portree may not run due to lack of numbers. • Put some Trust personnel through Personal Licence training (for community-run occasional bars) 	DB
9.	DONM	<p>Wednesday 30 October at 10am. Post-meeting Note – Due to Fiona's early maternity leave, meeting postponed to Tuesday 5 November 2024, in PCC Small Hall.</p>	IM to book room.
10.	Close	<p>Chair thanked all for their attendance and closed the meeting.</p>	