

Portree and Braes Community Trust

Meeting of The Portree and Braes Community Trust Board – 23 July 2024 at 7pm at Jans Boardroom

	Item	Minutes	Action Points
1	Welcome, Introductions Apologies	<p>Present: Trustees – Peter Urquhart (Vice-chair, chairing), Lorna Cormack (Secretary), Neil Campbell, Ross Cowie, Pam Simmister, Duncan Brown (Treasurer).</p> <p>Staff: Fiona Thomson (Development Officer), Iona MacDonald (Finance & Administration Officer).</p> <p>Guests: Faye MacLeod CA of CSMCo; Chris MacDonald.</p> <p>Apologies: Calum Matheson (Chair), Irene Deplano, John Boyd, Tiffany Maberley, Annmarie Campbell, Graham Smith.</p> <p>Peter Urquhart extended a warm welcome to all, particularly to Faye MacLeod and to Chris MacDonald who had expressed interest in the workings of the Trust and had been invited by Calum Matheson to attend as an observer.</p>	
2	Adoption of Minutes	Minutes of 18 June 2024 were approved. Proposed: Lorna Cormack Seconded: Pam Simmister	
3	Strategic Planning Session	Faye MacLeod presented a 5-year Strategic Review Report (24 – 29) which CSMCo had prepared for the Trust free of charge. The report had been circulated in advance of the meeting. Feedback on the report was invited, highlighting any inaccuracies, additions, etc. Feedback should be returned to Fiona - by 31 st July if possible but at the latest by 11 th August - for compilation and incorporation into the final document. Faye will return to the next meeting to discuss the report with Trustees. Peter thanked Faye for her team’s work on the Trust’s behalf. It was acknowledged that, at commercial rates, this piece of work would be valued at £10,000.	ALL TRUSTEES

4	Check in / good news stories / updates etc	<p>KGV Fundraising – the target has been achieved but fundraising is continuing in order to provide a repair and development budget. Legal side of purchase has been initiated, using MacLeod & MacCallum. The purchase will take a minimum of 3 months, but more likely 6 months to achieve.</p> <p>Lottery – still in talks with Heckie Cormack to redevelop website and set up a lottery. An application is in progress to meet development and ongoing maintenance costs.</p> <p>PCCA – AGM to be held on Thursday 25th July. Hoping to conclude discussions on lease.</p>	
5	Volunteer / Employee headlines	<p>Graham Smith was keen to recruit 2 - 3 volunteers to assist with the gate at the Skye Games (7 August)</p> <p>Whatsapp Group – it was suggested that a Whatsapp group be set up to send a “call to action” to trustees/volunteers for future events.</p>	<p>Volunteers required</p> <p>FT/IM</p>

6	Development Officer Report	<p>FT provided an overview of the Development Officer Report. (circulated in advance via email) The treasurer's report has been detailed in the DO report. The following points were raised:</p> <p>PCC Venue Staff grant was awaited.</p> <p>DO's Handover Notes (Maternity Leave) were in preparation.</p> <p>Friends of Portree Hospital had invited an application for funding towards helipad improvements and lease/purchase (land belongs to DJ MacSween).</p> <p>Bayfield – organise meeting to discuss</p> <p>Neil Campbell and Ross Cowie volunteered to clear the SCR container.</p> <p>Trust was happy with report. Prioritise KGV legals in advance of maternity leave. Helipad and website. FT's workplan was approved.</p>	NC/RC
7	Issue List	<p>Employee Headlines: The recruitment process for maternity cover (Fiona's post) would require to start in August in order to have a person in post before the start of Fiona's maternity leave. This would be discussed with CM, DB and PU and a report would be made to the next meeting.</p> <p>Skye Live Donation A generous donation of £1000 had been received via the Skye Games committee, for which the Trust were very thankful. This has been allocated to General Trust Funds.</p> <p>Skye Agricultural Show – PBCT would be running a raffle from their stand at the show on 3 August. 2 or 3 volunteers are requested for set-up/take-down of the gazebo. Lorna Cormack & Alec McLeod would assist with this. Fiona, Iona and Pam would man the stall on Saturday.</p>	<p>FT with CM, DB, PU.</p> <p>FT, IM & others</p>

		<p>Membership Approval Deborah Dolenz was approved as an ordinary member.</p> <p>Windfarm Update – notes in main Development Officers report. A split of community benefits had been agreed as Struan – 40%, Dunvegan, Skeabost, Edinbane and Portree – 10% each, Rest of Skye – 20%. The proposed number of turbines had been cut from 58 to 48 and locations had been revised.</p>	
8	AOCB	<p>Playpark Benches – permission was now in place to site these within the Matheson Place Playpark and PU/CM would arrange delivery.</p> <p>SCR – IM requested that a set of embroidered scrubs be donated to the Skye and Lochalsh Archive as a memento of SCR’s role during the height of the Covid pandemic.</p> <p>Camanachd Square – the possibility of the use of Camanachd Square for music, community events, etc was discussed – possible use of bollards to pedestrianise as necessary. Flexible use as pedestrian area/car parking. This will be looked at further later.</p> <p>Skate Park User Survey – Of 49 returned surveys, 24 claimed to be regular users of the skate park. As the Skatepark insurance is due for renewal on 1 September, the question of whether the trust should pay the premium of £2700 was discussed and it was agreed that this could not be a priority for the Trust funds and that the users/Skate Park work group should be responsible for finding the necessary funding. Tiff Maberley had led a successful JustGiving campaign last year to cover the costs. A final decision would be taken on this question at the next meeting.</p>	Skate Park group
9.	DONM	20 August 2024 @ 7pm in Jans.	FT to book room.
10.	Close	Chair thanked all for their attendance and closed the meeting.	

