



ANNUAL GENERAL MEETING



Tongadale Hotel
28th January 2025
7.30pm

Meeting Papers

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AGENDA

1. Welcome
2. Apologies
3. Approval of minutes from previous AGM (06.02.24)
4. Chairman's report
5. Treasurer's report
6. Approval of the Annual Accounts
7. Retirement, election and appointing of the board of trustees
8. Any other competent business
9. Date of next AGM

Minutes of the Annual General Meeting of Portree and Braes Community Trust (SCIO) held on Tuesday 6 February 2024 at 6.30pm in Portree Community Centre (Small Hall).

Present

Malcolm (Calum) Matheson (Chair of Trustees), Peter Urquhart (Vice-chair), Graham Smith (Trustee), Duncan Brown (Treasurer), Ross Cowie, (Trustee), Annmarie Campell (Trustee), Irene Deplano (Trustee). Members: William Edgar, Roger Liley, Sharon MacRae, Ewan MacRae, Janice MacHugh, Catriona MacLean. Associate Members: Ian Renwick. Staff: Fiona Thomson (Development Officer), Iona MacDonald (Finance & Administration Officer).

Welcome

Calum Matheson welcomed everyone to the meeting. A presentation on the King George V Playing Field was on view in the Hall and a range of foods were enjoyed by those attending, prepared from vegetables grown in the Portree Allotments. Thanks to Colum from Skye Inn for assistance with the food preparation.

Apologies

Trustees: Neil Campbell, Tiffany Maberley, John Boyd, Lorna Cormack.
Members: Pam Simmister, Cllr Drew Millar.

Approval of Minutes of last AGM (April 23)

The Minutes were approved, proposed by Graham Smith and seconded by Irene Deplano.

Chairman's Report

2022/23 was another excellent year for the Trust. PBCT completed some key projects and turned a staff team of two into a staff team of three through the recruitment of Iona MacDonald as part-time Finance and Administration Officer at the start of May 2023.

Some of the highlights from the year include:

- securing £38,000 to enable the Portree Community Centre Association Committee to carry out essential works and re-open the community centre to the public;
- after over a decade, bringing the allotments site into community ownership;
- working with the Matheson Place Playpark sub-group to raise over £95,000 for a new playpark;
- continued success of the Light Up Portree community events programme; and

- completing the “Re-imagining Camanachd Square” masterplan. £31,500 of grant funding was invested in business planning, concept designs, building surveys and community consultation. This work created a strong case for the trust to pursue community ownership of the whole area which will in turn create opportunities for income generation and community benefit.

As always, I must extend our gratitude to Highlands and Islands enterprise, The Highland Council and The Scottish Government for their ongoing funding which supports the Trust to employ the staff team. I would also like to thank the many members of the local community and the business community who have sponsored Trust projects this year and helped to deliver projects in the area. A special thanks goes to our accountants Campbell, Stewart, MacLennan and Co. for their ongoing advice and guidance.

Our success in this accounting period is also directly linked to the hard work of our voluntary board of trustees. We made extraordinary progress in this period and I'd like to personally thank every trustee for their energy, commitment and consistency in driving the Trust forward.

This year, our plans are to:

- secure funding to take the King George V playing fields into community ownership – the next and crucial step in the Camanachds Square community buy-out;
- further explore development opportunities at Bayfield waterfront;
- deliver a community engagement programme around the allotments; and
- utilise the Finance and Administration Officer to create new internal administration systems and adopt new accounting software to make trust as effective as possible.

Thank you all for another excellent year. I look forward to continuing to work with you all on Trust projects in the coming year.

Treasurer's Report

The Accounts for the year to 31 May 2023 were presented. The full accounts and report are available on the PBCT website. There are 11 groups operating under the PBCT banner and 4 project officers. The groups are required to be self-supporting and budgets are ring-fenced. The Trust has 4 projects itself, being Bayfield (Carpark and Woodland), Pier Toilets, King George V Purchase and Trust Operating Costs. The King George V purchase fund is currently progressing a fund-raising campaign through JustGiving and buy recruiting support within local businesses to “buy a square”.

Election of Office Bearers

Chairman – Malcolm (Calum) Matheson was re-elected to this role, proposed by Peter Urquhart and seconded by Graham Smith.

Vice-Chair – Peter Urquhart was re-elected to this role, proposed by Calum Matheson and seconded by Irene Deplano.

Treasurer – Duncan Brown was re-elected to this role, proposed by Peter Urquhart and seconded by Ross Cowie.

William (Bill) Edgar had recently retired from the Board of Trustees and was presented with a small gift from the Trust in consideration of his service.

New Trustee Appointment – Pamela Simmister was proposed by Calum Matheson and seconded by Duncan Brown.

AOCB

King George V Playing Field

Interest in the use of the King George V field was noted in respect of the Skye Rugby Club, currently playing at Plockton although the condition of the pitch was not currently suitable. It is likely that a Users Committee will be set up once purchase has progressed. It was also noted that the Football team had been asked not to use the pitch during winter in order to protect it. It was also brought to the attention of the Trust that the plastic pitch at the High School will shut to public use in April. A further request was made by Roger Liley that the pitch should not be improved to such an extent that it would not be available to the public. Currently, a great deal of work was required to bring it to a playable condition.

Tim Moore

The meeting recorded their sadness at the loss of one of the Trust's most loyal supporters, Tim Moore, recently. Tim, with his wife Christine, had been a tireless volunteer at community events and during the "call to arms" in Covid lockdown when delivery drivers were sought. A message of condolence would be sent to Christine.

Date of Next Meeting

The next Annual General Meeting was proposed to be held on Tuesday 3 December 2024.

**Statement of Financial Activities
for the Year Ended 31 May 2024**

	Notes	Unrestricted funds £	Restricted funds £	31/5/24 Total funds £	31/5/23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		19,183	57,080	76,263	76,162
Charitable activities					
Core		2,900	145,005	147,905	204,252
Other trading activities	2	10,466	300	10,766	7,823
Investment income	3	32,789	-	32,789	17,484
Total		<u>65,338</u>	<u>202,385</u>	<u>267,723</u>	<u>305,721</u>
EXPENDITURE ON					
Charitable activities					
Core		33,384	117,238	150,622	197,388
Skye Community Response		-	-	-	132
Depreciation		4,589	11,834	16,423	10,039
Total		<u>37,973</u>	<u>129,072</u>	<u>167,045</u>	<u>207,559</u>
NET INCOME					
Transfers between funds	11	27,365	73,313	100,678	98,162
		6,066	(6,066)	-	-
Net movement in funds		33,431	67,247	100,678	98,162
RECONCILIATION OF FUNDS					
Total funds brought forward		86,803	335,346	422,149	323,987
TOTAL FUNDS CARRIED FORWARD		<u><u>120,234</u></u>	<u><u>402,593</u></u>	<u><u>522,827</u></u>	<u><u>422,149</u></u>

Balance Sheet
31 May 2024

	Notes	Unrestricted funds £	Restricted funds £	31/5/24 Total funds £	31/5/23 Total funds £
FIXED ASSETS					
Tangible assets	8	47,258	299,386	346,644	315,398
CURRENT ASSETS					
Debtors	9	29,809	1,841	31,650	2,638
Prepayments and accrued income		4,446	7,295	11,741	33,244
Cash at bank and in hand		53,690	118,714	172,404	142,122
		<u>87,945</u>	<u>127,850</u>	<u>215,795</u>	<u>178,004</u>
CREDITORS					
Amounts falling due within one year	10	(14,969)	(24,643)	(39,612)	(71,253)
		<u>72,976</u>	<u>103,207</u>	<u>176,183</u>	<u>106,751</u>
NET CURRENT ASSETS					
		<u>120,234</u>	<u>402,593</u>	<u>522,827</u>	<u>422,149</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>120,234</u>	<u>402,593</u>	<u>522,827</u>	<u>422,149</u>
NET ASSETS					
		<u>120,234</u>	<u>402,593</u>	<u>522,827</u>	<u>422,149</u>
FUNDS					
	11			120,234	86,803
Unrestricted funds				402,593	335,346
Restricted funds				<u>522,827</u>	<u>422,149</u>
TOTAL FUNDS					
				<u>522,827</u>	<u>422,149</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

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D Brown - Trustee

Current Trustees:

Calum Matheson, Chair

Peter Urquhart, Vice-chair

Duncan Brown, Treasurer

Lorna Cormack, Secretary

Annmarie Campbell

Neil Campbell

Irene Deplano

John Boyd

Graham Smith

Tiffany Maberley

Pamela Simmister