

Portree and Braes Community Trust

Meeting of The Portree and Braes Community Trust Board – 10/12/24 at 1900 at Portree Community Centre Small Hall

	Item	Minutes	Action Points
1	Welcome, Introductions Apologies	<p>Present: Trustees – Calum Matheson (Chair); Peter Urquhart (Vice-chair); Duncan Brown (Treasurer); Neil Campbell; Irene Deplano; Graham Smith.</p> <p>Staff: Iona MacDonald, Development Officer; Luke Slater, Finance & Administration Officer; Alec McLeod, KGV buy-out Officer.</p> <p>Apologies: Trustees – Annemarie Campbell; Lorna Cormack (Secretary); John Boyd; Tiffany Maberley; Pamela Simmister, Associate: Chris MacDonald.</p>	
2	Adoption of Minutes	<p>Approved: Peter Urquhart Seconded: Duncan Brown</p>	APPROVED
3	[Agenda Items]		
4	Check in / good news stories / updates etc	<p>Composting Toilet has been created at the Allotments.</p> <p>Light Up Portree – Reindeer Parade and Christmas Tree / Light Switch on went well.</p> <p>Helipad works are ready to commence. Re painting of pad and new windsock. Lights are still to be delivered.</p> <p>Community Benefit Fund meeting was attended by Neil Campbell. Summary of the meeting to be shared soon. The windfarms reportedly require a body to go through to release funds to each community group. Duncan Brown suggests a committee with members from each community group should be set up to run this. 2028 is the earliest this will be up and running.</p> <p>Campbell Grant has been in touch regarding the wind up of the SkyeLabs office, an asset list has been shared with residual assets and funds being transferred to PBCT.</p> <p>Signed up to Highlands and Island Climate Hub, lots of potential avenues for funding environmental and sustainable projects.</p>	<p>A get well soon card has been sent to Pam Simmister.</p>

5	Volunteer / Employee headlines	<ul style="list-style-type: none"> • Sophie began Maternity leave on 11/11/24 • Charlotte McIntyre started her maternity cover role. 	
6	Development Officer Report	<p>IM provided an overview of the Development Officer Report. The treasurer's report has been detailed in the DO report. The following points were raised:</p> <p>WorkOnSkye website to launch on 15/1/25.</p> <p>IM's workplan was approved.</p>	
7	Issue List	<ol style="list-style-type: none"> 1. KGV – Regular contact kept with FEI. Alec M and Iona M to meet with solicitors on 11/12/24 to discuss options. Calum M requests to make clear to FEI that the available funds will drop if the purchase date is pushed passed the end of March. Continued pressure on FEI to proceed with Voluntary Registration. 2. Lottery - board approval on suggested start of end of January, potentially doing first draw at AGM. 3. Annual Accounts – in progress, full accounts expected pre-Christmas. 4. AGM – 28th January, 19:30, at Tongadale. 5. OSCR – Report has been filed by Kerry (CSM). 6. Constitution – Review required, will take place at next board meeting. 	<ol style="list-style-type: none"> 1. AM to continue meeting and apply pressure on FEI to move forward. 2. LS to pursue business card style advertising. Follow up on licence and register with ClubForce. 3. IM to follow up with CSM regarding queries. 4. LS to advertise in WHFP AM to create slideshow for backdrop of meeting, showing projects
8	AOCB	<ul style="list-style-type: none"> • Roger Liley would like to establish Clean Up Club again. Irene D to aid in this. • Allotments – funding requested for position, 1 day per week, help with admin and general maintenance duties. 	IM to source funding for Allotments position.
9.	DONM	Thursday 16 th January at 10am @ Jans.	LS to book room.
10.	Close	Chair thanked all for their attendance and closed the meeting.	