**PORTREE & BRAES COMMUNITY TRUST**

**TRUST BOARD MEETING**

**Minutes**

Wednesday 20th May 2020, 7pm

Via Zoom

Present: Donnie Nicolson (DN), Iona MacDonald (IM), Fiona Thomson (FT), Graham Smith (GS), Matt Harrison (MH), Shona Cameron (SC), Bill Edgar (BE), Janice McGuire (Mc), Jen Pearson (JP), Neil Campbell (NC), Duncan Brown (DB), Ross Cowie (RC), Roddy MacHugh (RM), Janice MacHugh (JM).

Apologies: Lorna Cormack, Annmarie Campbell, Irene Deplano, Chris James

Minutes Approved: DB Seconded: GS

**Treasurers Report:**

* DB delivered the treasurers report. Information is being finalised for the annual accounts. Accounts are in order.
* DB - Thank you and very well done to everyone for their fundraising efforts.
* Skye Community Response (SCR) has secured at total of around £73k to date, including:

19k from HIE

£24k from SLCVO Wellbeing Fund

42-43k via Just Giving Crowdfunding

* IM highlighted that the funding received would be required to be spent before further HIE funding can be claimed - it is therefore in our interest to pay bills as soon as possible.
* RC explained that Lucky 2 b here will work with SCR to carry out a full audit detailing how funds have been allocated.

**Tennis and Squash Club Land Purchase:**

* A meeting was held earlier in the month with the Bayfield group.
* The group are entering the final stages of the land transfer.
* The solicitor (Katie MacDonald FMS law) has requested clarification on some points before she can progress with the legal work surrounding the lease with Highland council and the purchase. The group have agreed to finalise the purchase first so that the lease can then be created between PBCT and the Highland Council, removing the tennis and squash club from the lease altogether.

**Outdoor Activity Group:**

* FT passed on comments from CJ in his absence.
* The Coop have notified the trust that the funds secured through their Community Fund in 2020 can now be used for any projects that would benefit the community - not just the project described in the original application for the woodland project. For example, under this new guidance the Coop would allow the group to cover the cost of the public liability insurance for the skate ramps this year. Given that it will be challenging to fund raise as usual FT asked if there are any other projects that the trust may need to redirect these funds to? No suggestions at this stage.

**Skye Community Response**

* The steering group continue to meet weekly. Fundraising going well. Volunteers continue to provide deliveries of food, prescriptions, and other support.
* To date the following has been provided to health and social care providers on Skye and Raasay and as far as Ullapool:

65,000 individual items of PPE

450 pairs of scrubs

120 items of medical equipment

* The bikers have clocked up around 8,500 miles transporting samples and equipment to Raigmore hospital.
* 765 calls have been taken via the helpline.
* RC acknowledged the hard work and dedicated of all the volunteers. Jack and his distribution team for example have been volunteering full time for over 8 weeks now clocking up a significant number of hours.
* RC also acknowledged the Portree based accommodation providers (Tongadale, Skye Serviced Accomodation, Cuillin Hills Hotel for e.g) who have gone to considerable lengths to accommodate health and social care staff and in many cases completely free of charge or at cost price since the beginning on the outbreak in the highlands.

**Portree and Braes Emergency Food Provision**

* Based on the Broadford model a Community Foodshare is being launched in Portree.
* This will be trialled on Thursday and Friday this week from 8-9.30 at Tigh Na Drochaid.
* Dry goods will be provided by the Food bank alongside fresh end of life food which will be collected from the Coop. Second hand games / books will also be available and donations can be dropped off at Jans.
* This is a partnership initiative with the Portee and Braes Community Council, The Food Bank, The NHS (Tigh na Drochaid) and PBCT.
* Sophie, in her role as Skye Community Response volunteer coordinator is developing the initiative with partners.
* FT will be the initial Portree-based team leader, working directly with volunteers to manage the foodshare evenings and feeding back to Sophie.
* Only food from the small Coop will be available as the food from the large Coop is already being utilised by Am Fasgadh. DB suggested asking the Tesco in Dingwall if they have end of life food which could be donation to top up the fresh food provision.
* Sophie is also developing a service with the community council for NHS staff and possibly for others who are isolating or who are struggling financially to help them access emergency food supplies.
* This would be available via the SCR helpline and supplies would be available at no cost.
* A cooked meals delivery service is also in development.
* Skye Community Response are proposing to partner with a local restaurant who could provide cooked meals that could be delivered to those in need by volunteers.

**Portree and Braes Emergency PPE Provision**

* Over 1000 500ml bottles of sanitiser have been donated from Talisker to Skye Community Response to distribute to across Skye to health and social care providers and voluntary group.
* FT has a stock of sanitiser and face shields set aside for Portree and Braes and will be contacting those who she thinks may be in need to spread the word.

**AOCB:**

FT is working on a newsletter to help inform community members about recent trust activity including the activity of Skye Community Response.

SC – could Instagram be utilised to help tell the story of SCR? Infographics could be effective here.

JP – is adding another 20 prizes to the Skye Relief Raffle and will forward information to Hugh.

**DONM:**

17th June 2020 @ 7pm via Zoom